

Executive Summary of the Minutes -November 20, 2007 Meeting-

President Dick Gaietto called the meeting to order. Heidi Brodman led the group in prayer. In attendance were Father David Ross, Father Joseph Szybka, Matt Plotts, Heidi Brodman, Martin Koop, Dick Gaietto, Dora Contreras, John Bremyer, Ken Bowers, Ted Rombach, Sue Reser, Tony Mass, Trish Haley and Sister Rozanne Swope, recording secretary. Eight members of the public attended the Open BOT Meeting and Jill Goshe represented the Advertiser-Tribune

Public Input Portion of Meeting: There were no written requests from the public to speak.

Financial Report: Sue Reser reported that approximately 50% of the income and 21.3% of total expenses have been reached. Under restricted funds, \$1,000 was returned to a donor because Calvert was unable to use it as the donor requested

Consent Agenda: The minutes from the 10/16/07 regular board meeting, the 10/22/07 special finance meeting, and the 10/30/07 special endowment board meeting were approved. Also approved were winter sports coaches for grades 7-12, the Award of Merit for graduating seniors (beginning with the class of 2011 and as approved by the Curriculum Committee), the Diploma with Honors for graduating seniors (beginning with the class of 2012 and as approved by the Curriculum Committee), and standing committee representation by Board members as liaisons to the Board. In addition, the Board accepted donations from AMVETS (\$6,292.60 for improvements in CHS) and \$1752.00 in memorials for the month of October, 2007. Finally, the reports from the Curriculum and Development/Marketing Committees were accepted. It was noted that the Finance Committee would be meeting on December 4, but has no report for this month. The Facilities and Long Range Planning Committees have not met.

Removed from the consent agenda was a recommendation to ensure that each incoming Board of Trustees member would have served on a Standing Committee of the Board. Both pastors were concerned that the existing wording of that item would limit their right to freely appoint persons to serve on the Board of Trustees. After some discussion, Heidi Brodman and John Bremyer volunteered to formulate an alternative resolution, keeping the discussion ideas in mind, and submit that resolution to the Board at its December meeting.

Board Assignments to Committees/Committee Reports: The Board was informed by Superintendent Ted Rombach that he assigns tasks to each of the standing committees, and their work on those tasks generates their subsequent recommendations to the Board of Trustees. The **Finance Committee** is working on the 2008-2009 budget. They met in late October and their next meeting is scheduled for December 4, 2007.

The **Long-Range Planning Committee** will look at previous items that were referred to them, including the viability of building usage for 2008-2009, and then offer their recommendation to the BOT members. The **Facilities Committee** will prioritize

concerns from their previous building repair survey and will revisit the Meitler study to review the information it presented regarding repairs/updates needed in the various buildings. (The **Long-Range Planning** and **Facilities Committees** will meet between now and the second week of December. Their recommendations should be ready for the January BOT meeting.) Beginning in January, 2008, the **Development/Marketing Committee** will assist Joe Langenderfer in running the Annual Fund Drive, as it has for the last three years. The gross proposed goal for the campaign, which will be set with the approval of the Board, is \$135,000 (netting approximately \$115,000.) The committee is also continuing to conduct exit interviews and to interview parents who presently have their children enrolled in CCS. Surveys were sent home to Elementary and High School parents as part of the School Accreditation process. The High School parent surveys have been returned and quite a few are back from the Elementary parents. Information from those surveys will be accumulated by December or January. Additional tasks assigned to this committee include publishing a newsletter within the next couple of weeks and assigning its Extracurricular Activity subcommittee to study 'Pay to Play' for all extracurricular activities. The **Curriculum Committee** is seeking an intervention specialist to address the CCS students with special needs and is finalizing the high school course description booklet so that it can be distributed to students as soon as possible.

The chairman of each committee is aware that its BOT liaison is expected to attend all committee meetings. This liaison is a full-fledged, voting member of the committee. Ideally, as the standing committees evolve, their recommendations and areas of concern will comprise the centerpiece of the BOT's future agendas and lead the Board in the most effective direction.

The next BOT meeting was set for December 18, 2007, at 7:00 PM.

The meeting was adjourned and the Board moved into executive session.